

DEPARTMENT OF CONSUMER AFFAIRS
COURT REPORTERS BOARD OF CALIFORNIA
MINUTES OF THE OPEN SESSION
February 18, 2005

CALL TO ORDER

Ms. Julie Peak, Chair, called the meeting to order at approximately 10:30 AM at the San Diego State Building in San Diego.

ROLL CALL

Board Members Present

Julie Peak, Chair
Karen Gotelli, Vice Chair, Public Member
Gary Cramer, CSR
John Hisserich, Public Member

Board Members Absent

None

Staff Present

David E. Brown, Executive Officer
Norine Marks, Staff Legal Counsel
Marty Andrews, Strategic Plan Consultant

ADJOURN TO CLOSED SESSION

Ms. Peak adjourned to closed session.

RECONVENE TO OPEN SESSION

Ms. Peak reconvened to open session.

STRATEGIC PLANNING

Ms. Peak introduced Ms. Andrews, the Strategic Planning session facilitator. She articulated the day's objective: to update the Court Reporters Board strategic plan and goals for 2005, including looking at the 9 issues brought up in the Sunset Review. A lengthy discussion ensued regarding the various issues raised by the Sunset Review, and whether or not they merit inclusion in the new Strategic Plan. Next, Board members debated changes to the Mission statement, Vision statement, Goals, and Ongoing Issues to Review. A revised Strategic Plan for 2005 was eventually agreed upon. A motion was made by Mr. Cramer and seconded by Mr. Hisserich, authorizing staff to make minor adjustments if needed to finalize wording for the new Strategic Plan and bring it to a future Board meeting for final consideration. **MOTION CARRIED.**

PROFESSIONAL CODE OF CONDUCT

Ms. Peak provided a brief history of efforts to adopt a Professional Code of Conduct, noting that it has long been a topic of discussion and debate. The most recent Sunset Review Report recommendations have again raised the issue for consideration, and a subcommittee has been formed. The new committee consists of Alfred Knoll, Stephanie Grossman, Denise Doucette, David Brown and Ms. Peak. Legal Counsel provided a summary of the timeline and process involved in adopting a Code of Conduct into Regulations. Comments on the preliminary language were solicited. After much discussion on wording and intent, the Board agreed to focus on the intent of the language and leave the details to Ms. Peak and staff to revise. Staff is to present a revised draft for review and further discussion at an upcoming board meeting.

FUTURE MEETING DATES

The next board meeting was scheduled for March 10, 2005 in Los Angeles.

ADJOURN

Mr. Cramer moved to adjourn, and Mr. Hisserich seconded the motion. The Board adjourned the meeting at 4:20 p.m.

JULIE PEAK, Chair DATE

DAVID E. BROWN, Executive Officer DATE